

Work Report of Scientist for Assessment
 (To be filled by the Scientist upto the level of 'E.II' using A4 size paper)
 Lab/Instit. _____

1. Name (in capital letters) :
2. Date of Birth :
3. Present Grade :
4. Date of joining the present grade :
5. Due Date of Assessment :
6. Mention assessment year(s), if appeared earlier for assessment interview in the present grade :
7. Category (indicate if belonging to SC/ST) :
8. CSIR Core Subject Area (from the list given below) :

[1. Biosciences & Biotechnology, 2. Chemical Sciences & Chemical Engg., 3. Civil & Structural Engg., 4. Earth & Environmental Sciences, 5. Energy, 6. Engineering Science & Technology, 7. Food Science & Technology, 8. Management of Science & Technology, 9. Material Science & Technology, 10. Physics & Electronics]

9. Further Sub-Subject category under which the activities have been carried out during the assessment period (refer: identified subjects of the laboratory) :
10. Educational Qualifications (Graduation onwards) :

Degree	Year of Passing	University/Instt.	Subject	Div./Class/Grade

11. Area of Specialisation (academic) :
12. Training courses attended in the present grade (pl. indicate who imparted the training, its purpose & Duration) :
13. Employment details :

Grade / Post	From	To	Estt./Lab./Instt.

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14. Details of R&D projects on which actually worked :
during the period under report. Clearly indicating
your role (Project coordinator, Principal
investigator, member etc.)

Title of the project	Your role (ProjectCo-ord/PL/ Member etc.	Date of commencement of the project	Date of completion (anticipated) of the Project	Project category

15. Brief Resume of Work carried out in the Present Grade indicating significant contributions (**restrict to THREE pages of A4 size sheets typed in ARIAL 12 size font with single spacing**) : ANNEXURE-I
16. List of Papers published and Patents filed in the present grade : ANNEXURE-II
17. Awards / Honours received, if any (during the Assessment period) :
18. Fellowship/Membership of Professional Bodies :
19. Indicate Email ID, if any :
20. Indicate whether you are engaged in :

R&D activities	R&D support activities
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The foregoing information is correct and complete to the best of my knowledge and belief and no information has been concealed/distorted.

Date

Signature of the Candidate

I agree to all the above statements, specially made in reference to the work carried out by the candidate.

Signature of HOD/ Reporting Officer

Signature of the Director

Date

Date

Instruction

1. *The work report consists of Bio data along with enclosures: Annexure-I and Annexure-II only. Kindly bunch and simply staple together the biodata + annexure-I + annexure-II at two points on the left hand side of the sheets. Please do not use spiral binding / hard binding / heavy staples etc. to bunch the above papers.*
2. *In addition to the above set of documents, please do not enclose any reprints, testimonials, copies of certificates, photographs, cover sheets etc.*
3. *Work Report should not have any covering page (viz. thick paper, plastic sheets, transparencies etc.)*
4. *Biodata should exactly be as per format provided above. Annexure -I should be restricted to 3 pages to be treated as the report for the assessment period. Information beyond three pages is not acceptable.*
5. *Kindly submit 10 copies of complete set (1 original and 9 photocopies).*